



Vision Tutoring, LLC.

Private Clients Payment Information

Registration

There is a registration fee of \$40.00 per student per subject. The registration fee includes all administration fees, set-up costs, and creation of an Individualized Student Plan that is catered to meet the academic and learning needs of each student.

Private Client Rates

Per subject

Package Hours	Rate/Hour	Package Cost
15+	\$55/hr	Monthly payment determined by hours completed
20	\$50/hr	\$1,100 (full payment)
30	\$45/hr	\$1,350 (full payment)

If an alternative rate has been negotiated by Vision Tutoring Staff, it will be added to the Tutoring Application. Parents and organizations enrolling more than one child or who have a child continuing from the free program to private service, should contact the office regarding discounted rates.

Payment

Payment must be secured and verified by Vision Tutoring prior to services rendered. The client will receive monthly invoices if less than twenty hours are secured. Additional hours may be added to monthly-paid packages at the \$55/hr rate if desired. In the event a package with twenty or more hours is selected at the discounted rate, full payment must be made prior to services rendered. Parent/guardian signatures must be obtained by the tutor after each session to ensure service is provided for all paid hours. To add hours to a package, contact our office.

Money orders and cashier's checks should be made payable to Vision Tutoring and mailed to:

Vision Tutoring
P.O. Box 834
Rex, GA 30273

Late Payments

A \$29.00 late fee will be added to tardy payments. Tutoring services will be placed on hold until the account is current.

Unforeseen Circumstances

In the event a session must be cancelled, inform the tutor in advance. Provided the tutor receives advance notice, the session will be rescheduled for no additional charge.

If a tutor is not made aware of a cancellation until he or she is travelling to the designated tutoring location or after he or she arrives, the client will be billed for the complete session.

The discounted rate will be forfeited if package hours are not completed. If a discounted rate has been provided based on the enrollment of another child in the free tutoring program, the discount will be forfeited if all free tutoring hours are not completed.

If funds remain in the account after the tutoring service is cancelled, the parent/guardian will be reimbursed for incomplete hours in the form of a company check.

Contact Information

For all questions and concerns, please contact the office at by phone at 770.629.2329 or by email at info@visiontutoring.org.

Parent/Guardian Name

Parent/Guardian Signature

Student's Full Name (Printed)

Date